



**OPEN TENDER**

**Sealed bids** are invited for procurement of **Scientific Equipments/ Instruments** from the reputed registered firms/ manufacturers/ authorized dealers by ICAR Research Complex for N.E.H. Region, Umroi Road, Umiam, Meghalaya. Detailed specifications of the items & terms & conditions, etc are given below:-

- 1. Cost of Tender paper of Rs. 1000.00 only**( Non – refundable) to be deposited in the favour of the Director, ICAR Research Complex for NEH Region, Barapani by means of Demand Draft/ Banker's Cheque, etc., payable at SBI, ICAR Complex Barapani. Non – submission of the cost of Tender paper shall lead to non – consideration of the Tender.
- 2. Separate quotations must be submitted for individual items.** Every quotation should consist of two Bids- The techno-commercial bid (Bid 'I') and the financial bid (Bid 'II'). Both must be submitted in two separate envelopes to be sealed **and put in a single main cover. The outer main cover should be super scribed "TENDER NO. RC(S)86/2012 dated 17/12/2012 for procurement of Scientific Equipments/ Instruments, I.C.A.R RESEARCH COMPLEX, UMIAM/ Regional Centre, Arunachal Pradesh Centre"** and addressed to "THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION UMIAM, MEGHALAYA-793103". The Bidding Firm should give their complete address on the bottom left corner of the Main Cover. **The Cost of the Tender as well as the Earnest Money along with all other Technical Details should be mandatory kept in the Technical Bid only. The Financial Bid should consist of the Rates, their detailed break –ups, etc. Non-compliance of this shall lead to non-consideration of the Bid.** All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the CAO(S) Office of the ICAR Research Complex for NEH Region, Umiam, Meghalaya-793103 not later than **12:30 P.M. on 7<sup>th</sup> January, 2013.** Tenders received after the due date and time shall not be considered under any circumstances.
- 3. The soft copy/CD of detailed specification of each particular item quoted by you should be mandatory kept in the Technical Bid only.**
- 4. The rates quoted should be up to ICAR Research Complex for NEH Region, Regional Centres and Hqr. Umiam, Meghalaya, (as per the details) for the mentioned items.** The rates must be valid for at least for 6(six) months from the date of quotation.
- 5. Price quoted must be given per unit and must be all inclusive, including packing, forwarding, Delivery charges, Taxes, VAT etc., as may be applicable.**
6. Attested copy of the up to date sales tax and income tax clearance certificate (if any) from the authority concerned should be submitted with the quotation.
7. Furnishing of related documents like detailed specifications, technical literature, brand name, model and make, catalogue, authorization letter, Dealership Certificate, price list (if any) etc. is mandatory, failing which the quotation shall not be considered. Dealership certificate/Agency Certificate for the manufacturer/ manufacturing firm should be enclosed if the rates are quoted by the Dealers/Agents.
- 8. The supply is effected at DGS&D rate contract, wherever is applicable.** The rate should be quoted for list of items as per the tender document.
9. The Buyer shall not be responsible for payment of transit insurance charges.
10. Payment shall be made on actual delivery in good condition and successful installation and demonstration (which should be free of cost and must be completed before payment).
- 11. (a) In case of imported goods, the price may be quoted in foreign currency and import will be on FOB basis.** However, custom clearance, Inland freight etc. will be the responsibility of the

supplier and no separate charges will be paid for that, however, custom duty exemption certificate shall be provided. The supplier should inform well in advance for sending these papers. No demurrage charges will be paid. If the supplier desires, rate in corresponding Indian currency may be quoted. It will be at the discretion of the authority of ICAR Research Complex for NEH Region to accept Indian or Foreign currency prices.

- (b) In case of any custom duty charge, applicable as per Govt. of India's Notification, the same may be paid by the firm which will be reimbursed to the Indian Agent (who should be a registered firm and with DGS&D) immediately, subject to the condition that the bill of entry in original along with all relevant papers are submitted immediately, after custom clearance and installation and demonstration of the items. Installation and demonstration should be free of cost.
  - (c) **The import & payment will be made by means of Foreign Bank Draft/ Site Draft in case of foreign imported goods.** Performance Bank guarantee of 10% FOB value valid till the end of warranty period should be submitted before the release of the security deposit. All bank charges outside and inside India shall go to the beneficiary's account. Performance bank guarantee of 10% FOB value, valid till the end of warranty period, should be submitted before the release of the security deposit. All bank charges outside and inside India shall go to the beneficiary's account. Draft making charges would go to the beneficiary's account and a scanned copy of the draft, if required, can be sent to the Indian agent by post. Draft would be handed over after successful installation and demonstration which should be completed within 45 days from the date of draft and submission of all documents like bill of entry etc.
  - (d) All imported items should be delivered up to destination i.e. all the import should be free of inland freight charges, insurance etc.
  - (e) **Indian Agency Commission rate and amount should be clearly specified as per rules. IAC, wherever applicable, will be paid in Indian Currency only.**
  - (f) In case of delay in supply, penalty will be imposed @2% per week, subject to a maximum of 10% of the FOB value
  - (g) Indian Agents quoting on behalf of their principal must be registered firms with DGS&D .They are also requested to provide necessary authorization letter from their principal along with the quotation.
  - (h) **ICAR Research Complex for NEH Region, Umiam, Meghalaya, being a Scientific and Research Organization, is exempted from payment of Excise Duty (Certificate to this effect will be provided).**
12. **The tenderers** [except those who are registered with the Central Purchase Organization & National Small Industries Corporation (proof should be mandatory enclosed)] **shall have to deposit 2.5% of the quoted amount** (for indigenous as well as for foreign items quoted in foreign currency, equivalent Indian currency may be deposited) **in the form of Demand Draft/ Banker's Cheque/ Bank Guarantee, valid for 6 (Six) months, drawn in favour of the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya, payable at Barapani, as a bid security, along with the quotation i.e to be enclosed in the Technical Bid. Non submission of the Bid Security with quotation shall make the quotation/ bid liable to be rejected.**
13. Performance Bank Guarantee is required for all indigenous items also. For items less than Rs.50,000, the amount should be 5% of the actual cost of the equipment and for items more than 50,000.00 the amount should be 10% of the actual cost of the equipment. The bank guarantee should cover the entire guarantee/ warranty period which should be of at least one year duration.
14. The selected tenderers must complete the supply/ installation/ demonstration within the stipulated time limit mentioned in the supply order. In case, the firm fails to execute the supply within the time limit, the bid security would stand forfeited and supply order shall be cancelled.
15. The guarantee/ warrantee should be from the date of installation. All guarantee/ warranty services should be attended within a maximum limit of 15 days, failing which, proportionate deductions from the security deposit may be made at the discretion of the Institute.

16. The Firm/ Agency run by the Non-Tribal should produce Trading License issued by the KHADC at the time of awarding the Contract.
17. The complete details regarding the Institutions/ Corporations/ Bodies, etc. where the Firm/ Dealer has made the supplies during the last 2/3 years should also be furnished, along with the supply orders.
18. The Bidders should mandatory provide their full Bank Details, PAN Card No. , IFS code No., and TDS so as to ensure e-payment to them directly on satisfactory completion of the Supply.
19. The Director, ICAR Research Complex reserves the right to reject any tender in part or full, without assigning any reason thereof.
20. Legal jurisdiction for all disputes shall be within the purview of the Shillong Court.
21. **All bidders shall give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions which, if needed, may be modified at the discretion of the Competent Authority, in supply order, for which confirmation from the supplier shall be taken. Non submission of the undertaking may lead to rejection/ non-consideration of the tender.**
22. **The bidders should mandatory sign on every page of the Tender Document, which would show their unconditional acceptance of all the terms and conditions of the Tender Document.**
23. Tenders shall be opened on 7<sup>th</sup> January, 2013 at 1.30 p.m , ICAR Research Complex for NEH Region, Umiam, Meghalaya. Interested bidders may attend the opening.
24. Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the condition & requirement of the supply. The intimation in this regard, shall be provided well in advance & the bidder/ supplier shall be bound by the said terms & conditions.
25. For any query/ clarification, the undersigned may be approached at:  
Contact No.: 0364-2570363 (Tel- Fax)

**Sd/-S. V. Ngachan**  
**Director**

## Details Specification of the Equipment/Instrument

### I. For ICAR, Head quarter, Umiam

| Sl. No.                                    | Name of the Items     | Specifications   |
|--|-----------------------|--|
| <b>A. Animal Nutrition Division, Umiam</b> |                       |  |
| 1.   | <b>Fibre Analyzer</b> | Microprocessor controlled Fibre Analyzer, suitable for the estimation of crude Fiber, Neutral Detergent Fibre, Acid Detergent Fibre, Acid Detergent Lignin etc. in animal feeds and different plant materials as per the standard recommended procedures like AOAC. System must be completed in all respects with at least of the following specifications-<br>Six sample ports with independent sample loading controls for individual or simultaneous operation. Advanced heating mechanism for uniform and accurate actual heating ( $\pm 1.0$ degree Celsius) for all ports. Microprocessor based digital temperature controller with setting of 1.0 degree Celsius accuracy. Reagent preheating. Preferably reagent(s) auto addition. Efficient suction/vacuum and pressure systems for sample operations. Auto error diagnostics. Digital timer, auto audiovisual alarm and safety features for overheating, vacuum and other related functions. Sufficient accessories and spares like crucibles, sealing gaskets, tubings etc. for trouble free operation of at least 5 years. |
| 2.   | <b>Water Bath</b>     | Thermostatically regulated and controlled shaking-reciprocating type water bath with cover and drain valve. Working at 230V, 50/60 Hz, single phase AC with digital or key pad control and monitoring for both set and actual temperature with audible and visible alarm. Working temperature range from ambient to 90°C. inner chamber construction of rust resistant SS accommodating a reciprocating plate-form to hold 36-40 tubes of about 38mm diameter, 400mm length and rim protruding about 8-10 mm outward. Temperature control accuracy of $< 0.1^{\circ}\text{C}$ over prolong period of time with variable and controlled reciprocation from 5-40 per minute.   |

### II. For Regional Centers

#### **B. Arunachal Pradesh Centre**

| Sl.No. | Name of the Items               | Specifications  |
|--------|---------------------------------|---|
| 3.     | <b>Gel Documentation system</b> | Should be operable at $\sim 220$ Voltage. Should be an automated imaging system with UV fluorescent and colorimetric applications suitable for ethidium bromide, Sybr Green and Sybr Safe gels, Coomassie and silver stain protein gels. Should have colony counting functions.<br>About 1.2 to 1.4 Mega pixel CCD camera with motorized zoom, with filters, with 12-bit A/D with white light table, epi white lights and 302/365 nm dual-wavelength, dual-intensity UV transilluminator.<br>Minimum field of view should be around 15 cm x 15 cm Once the image is acquired and the UV light should automatically shuts off.<br>Images should be printed on thermal paper with inbuilt/ attached printer.<br>All of the feature used to acquire an image should be controlled by the computer interface. |